WACEP 2020 SPRING SYMPOSIUM

VISIT WWW.WISCONSINACEP.ORG TO REGISTER ONLINE

CONTACT INFORMATION
Contact Name: _____________________________
Address: _________________________________
City/State/Zip: ____________________________
Phone: _________________________________
Email: _________________________________

COMPANY NAME (FOR CONFERENCE MATERIALS)
Company Name: ___________________________
Company Web Address: _______________________
Company Phone: ___________________________

PARTICIPATION LEVEL
☐ Reception Sponsor: $5,000
☐ Uber Sponsor: $2,250
☐ App Sponsor: $2,250
☐ Exhibit Only: $1,250

OPTIONAL
☐ Electricity: $50
☐ Additional Representatives: $70/ea

Companies to avoid:
________________________________________________________________________

On-Site Reps, if known (up to 4 for sponsors & 2 for exhibitors)
Name: ___________________________
Name: ___________________________
Name: ___________________________
Name: ___________________________

List dietary restrictions, if any:
________________________________________________________________________

METHOD OF PAYMENT
Total Enclosed $ _____________
☐ Check # ______________________
☐ Visa ☐ MasterCard ☐ Discover ☐ Amex
Card Number: __________________________
Expiration Date: __________ Security Code: ______
Name on Card: __________________________
Signature: ____________________________

Register online at www.WisconsinACEP.org, or return
registration form and payment to:
WACEP; 563 Carter Court, Suite B; Kimberly, WI 54136
WACEP@badgerbay.co; 920-750-7725; Fax: 920-882-3655
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All levels include:
- 6 ft display table for two reps (unless otherwise noted or additional badges are purchased)
- Non-competitive exhibitor viewing times
- Meals and refreshments included during exhibit hours
- Lunch with attendees
- Inclusion on exhibitor bingo card for attendees
- List of registered attendees

RECEPTION SPONSOR - $5,000
- Exclusive sponsorship of the Wednesday night reception
- Advertising on WACEP website and e-newsletter one quarter
- Signage at both conference and reception
- Sponsor recognition on the website, event app and in on-site materials
- Up to four representatives and complimentary electrical connection at exhibit space

UBER SPONSOR - $2,250
- Exclusive sponsorship of Uber rides for attendees to/from off-site reception
- Signage at both conference and reception
- Sponsor recognition on the website, event app and in on-site materials
- Up to four representatives and complimentary electrical connection at exhibit space

APP SPONSOR - $2,250
- Exclusive sponsorship of the conference app
- Two personalized push notifications to be sent out to attendees
- Signage at conference
- Sponsor recognition on the website, event app and in on-site materials
- Up to four representatives and complimentary electrical connection at exhibit space

EXHIBIT ONLY - $1,250
- Exhibitor level recognition on the website, event app and in on-site materials

DISPLAY TIMES (subject to change)
Thursday, April 16, 2020
7:00 am to 4:00 pm

EXHIBIT SET UP & DISMANTLE
Exhibitors may set up on Wednesday, April 15 from 4:30-7:00 pm, and on Thursday, April 16 from 6:15-7:00 am. All exhibits must be set up by 7:00 am on Thursday. Please do not dismantle your exhibit prior to 4:00 pm on Thursday.

REQUEST LETTERS
Request letters and W9 forms are available by contacting the WACEP office at WACEP@badgerbay.co.

LOCATION/SHIPPING MATERIALS
Exhibit materials may be shipped to:
Madison Marriott West
1313 John Q Hammons Dr
Middleton, WI 53562
All packages must be clearly marked “HOLD FOR WACEP/April 15-16, 2020” and must also include your company’s name and the total number of boxes in your shipment. Materials should be received no earlier than three (3) business days prior to the event. Coordination and fees related to shipping of materials are the responsibility of the vendor. Vendor assumes responsibility and liability for all losses, damages, and claims related to vendor activities.

QUESTIONS?
Please contact the WACEP office at 920-750-7725 or WACEP@badgerbay.co with questions.

HOTEL ACCOMMODATIONS
 Reserve your overnight accommodations before March 25, 2020 to receive the WACEP group rate of $149 plus applicable fees/taxes. Call the Marriott at 1-888-745-2032 and request the Wisconsin Chapter, American College of Emergency Physicians room block.

REGISTRATION DEADLINE / CANCELLATIONS
Please register by March 25, 2020 to guarantee your space and inclusion in program materials. Cancellations and requests for refund must be received in writing and will be subject to a $50 administrative fee. No refunds will be issued after March 25 or for no-shows.

SPECIAL REQUESTS
If your exhibit requires additional equipment or special set-up assistance, please contact the WACEP office. Any special arrangements are made at the exhibitor’s expense. Please include any restrictive dietary needs on your registration form.

DISCLAIMER
This program is designed for WACEP member and exhibitors whose products and services align with the WACEP mission. All applications for exhibit space will be considered. WACEP reserves the right to reject any application that, in its sole discretion, determines inconsistent with the mission of the organization.